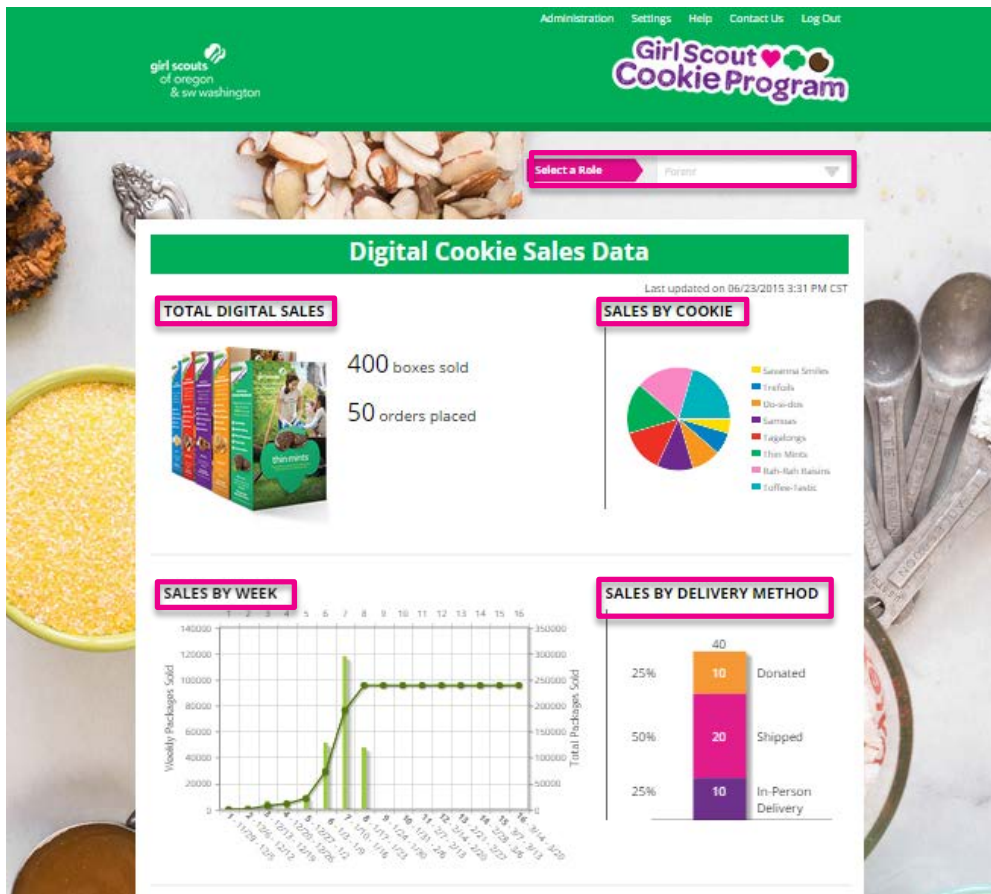


## Service Unit Dashboard

1

Once you have registered and successfully been logged in to Digital Order Card, you can access your Service Unit Dashboard.

The top part of your dashboard will look like this:



It will reflect all online sales for the girls in your service unit.

You may also see “Select a role”. If you are also the leader of a troop or parent of a registered Girl Scout you can select your other roles from this drop down menu to switch to those views. You can use that same selector in other pages to return to your service unit dashboard.

2

The bottom part of your Service Unit dashboard will look like this:

You can see all of the girls in your service unit and if they have set up a site, sent customer emails or have orders.

Note, that even if your council does not offer In-Person delivery, the pending orders column will appear on your dashboard but will not be populated.

Review the [“Troop Dashboard Tip Sheet”](#) for information on viewing orders for any of the girls in your service unit, they function the same for both service unit and troop leaders.